

**MINUTES**  
**FINANCE COMMITTEE**  
**Tuesday, September 24, 2013**  
**City Hall, Room 207**  
**6:00 p.m.**

MEMBERS: Alders Amy Kocha, Tom De Wane, Andy Nicholson, and Tom Sladek

OTHERS PRESENT: Greg Flisham, Lynn Boland, Dawn Foeller, Diana Ellenbecker, Commissioner Goldhahn, Russ Schwandt, Melanie Falk, Ingrid DeCoste, Chief Molitor, Att. Tony Wachewicz, Dave Litton, and others.

1. Roll Call. All present except Ald. Andy Nicholson.
2. Approval of the Agenda.

A motion to approve the agenda made by Ald. Tom Sladek, seconded by Ald. Amy Kocha, and carried to approve.

3. Approval of the minutes of the Finance Committee meeting of September 10, 2013.

A motion to approve made by Ald. Tom Sladek, seconded by Ald. Amy Kocha, and carried to approve.

4. Request for transfer of funds in the amount of \$47,500 from the Contingency Fund to the General Fund made by the Human Resources Department regarding the police arbitration.

A motion to approve made by Ald. Amy Kocha, seconded by Ald. Tom Sladek, and carried to approve.

5. Request by staff to discuss licensing of Green Bay Electronic Records Program (GERP) to other governmental entities and/or municipalities with possible action.

Att. Tony Wachewicz stated that the Green Bay Electronic Records Program (GERP) was developed by Lt. John Rousseau for the Green Bay Police department as its records management software. This program was developed about seven to eight years ago in-house, and has gone through a series of refinements, expansions, and additions. We have recently been approached by Ashwaubenon to license this software to replace their current records management software.

Perimeters have been discussed as far as the negotiations and Att. Tony Wachewicz asked the committee to go into closed session to discuss the details.

A motion to enter into closed session made by Ald. Amy Kocha, seconded by Ald. Tom Sladek, and carried to approve.

The Committee may convene in closed session pursuant to Sections 19.85 (1)(e), Wis. Stats., for purposes of deliberating or negotiating the sale of public properties, investing of public funds or conducting other specified public business as necessary for competitive

or bargaining reasons. The Committee may thereafter reconvene in open session pursuant to Section 19.85(2), Wis. Stats., to report the results of the closed session and consider the balance of the agenda.

A motion to enter into open session made by Ald. Tom Sladek, seconded by Ald. Amy Kocha, and carried to approve.

A motion was made to direct staff to continue negotiations for the licensing and use of our Green Bay Electronic Records (GERP) with the Village of Ashwaubenon and to bring back the final agreement for finance committee approval made by Ald. Amy Kocha, seconded by Ald. Tom Sladek, and carried to approve.

6. An update on the 2009 Oneida Service Agreement discussed at last Finance Meeting.

It was decided to not enter into closed session.

The committee may convene in closed session, pursuant to section 19.85(1)(g), Wis. Stats., for the purpose of conferring with legal counsel concerning strategy to be adopted by the city with respect to litigation in which it is or is likely to become involved. The committee may thereafter reconvene in open session pursuant to section 19.85(2), Wis. Stats. to report the results of the closed session and consider the balance of the agenda.

Att. Tony Wachewicz responded to the committee's motion from the last meeting on September 10 by stating that the service agreement that was approved by the City was the second service agreement which mirrored the agreement that the County entered into with the Tribe.

The formula that is contained within the service agreement with the City and the Oneida Tribe is basically the same formula that was contained in the service agreement between the County and the Tribe. The County agreement was used as a precedent when setting the City agreement.

In addition, the attachment containing all of the properties are the properties that were contained in the original service agreement with the Tribe. Research is still being done on the values that were used and how the values were arrived at.

The revenue produced by the 2009 agreement was less than the previous agreement and that is why additional values were added into the agreement such as a contribution toward the Wildlife Sanctuary.

Ald. Amy Kocha questioned having the attorney continue looking into the values due to the value of their time.

Ald. Tom Sladek stated only preliminary work has been done at this point and he would like the work to pursue on finding out how the values were established.

Ald. Amy Kocha asked if the values may be the same that Brown County had in their agreement and was wondering if it might be something to check into.

Att. Tony Wachewicz is not sure at this time, but will look into it.

Ald. Amy Kocha is interested in how we will use the information that is being requested when moving forward.

Ald. Tom Sladek responded that by developing an understanding of how the values were calculated could help in making future decisions and/or negotiations with future agreements.

Ald. Tom DeWane questioned on why we would use the same amounts as the County, instead of using our own as a city.

The alderpersons' questioned on why the amounts would differ between the County and the City.

Finance Director Foeller explained that the County uses an equalized value whereas the City uses an assessed value.

A motion to report back in one month the methodology used to determine the property values contained in the 2009 Oneida Service agreement made by Ald. Tom Sladek, seconded by Ald. Amy Kocha, and carried to approve.

#### 7. Report of the Finance Director.

Finance Director Foeller stated as a reminder that the budget will be taken up on October 29, 2013 in the joint Personnel/Finance Committee Meeting. Only the budget is expected to be discussed at that meeting and is wondering what time would work for everybody.

A motion to propose a start time of 1:00 p.m. made by Ald. Amy Kocha, seconded by Ald. Tom Sladek, and carried to approve.

A motion to adjourn made by Ald. Tom Sladek, seconded by Ald. Amy Kocha, and carried to approve.

2013 Contingency Fund  
\$44,500

1) **THIS MEETING IS AUDIO TAPED:** THE AUDIO OF THIS MEETING & MINUTES ARE AVAILABLE ON LINE AT [WWW.CI.GREEN-BAY.WI.US](http://WWW.CI.GREEN-BAY.WI.US).

2). **ACCESSIBILITY:** Any person wishing to attend who, because of a disability, requires special accommodation should contact the City Safety Manager at 448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.

3). **QUORUM:** Please take notice that it is possible that additional members of the Council may attend this committee meeting resulting in a majority or quorum of the Common Council. This may constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.

4). **REPRESENTATION:** The party requesting the communication, or their representative, should be present at this meeting.